

**CENTRE FOR HEALTH APPLIED KNOWLEDGE AND RESEARCH AUTONOMY****आरोग्य उपयोजित ज्ञान आणि संशोधन स्वायत्तता केंद्र**

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ब्रिगे (डॉ) सुबोध मुळगुंद (नि.)

Brig (Dr) Subodh Mulgund (Retd)

मुख्य प्रशासकीय अधिकारी

Chief Administrative Officer

O.W.No.: CHAKRA/ 70 /2026

Date: 06/03/2026

प्रति,

Quotation Notice No. 07..2026

Subject: Regarding inviting quotations from suppliers for supplying necessary Integrated Financial Management Software (FMS) for Centre for Health Applied Knowledge and Research Autonomy (CHAKRA).

Sir,

Sealed quotations are being invited from competent vendors for supplying a comprehensive cloud-based Integrated Financial Management Software (FMS) for CHAKRA. The software must support end-to-end financial operations across CTU - Clinical trial and research vertical, Digital Health, Simulation Lab, Faculty Development Academy and Innovation Cell. The details of the FMS Software specifications are as follows, and suppliers should submit rates in the prescribed format attached herewith.

Product Specification of Financial Management Software (FMS)

Sr. No	Module / Category	Detailed Functional & Technical Specifications
1.	Core Finance & General Ledger	Multi-level Chart of Accounts (min. 4 levels); mapping to Departments, Projects (trials/grants), and Activities; Automated journal entries with complete audit trails; Multi-department expense tracking with GL classification.
2.	Accounts Payable (AP)	Vendor onboarding with Maker-Checker workflows; 2-way/3-way invoice matching; Tracking of AMCs, calibrations, and simulation consumables; Handling of recurring and advance payments. Payment of Professional Fees & Honorarium processing to Resource Faculties, Subject Experts and Interview Panelist members. Automated payment advice generation.

3.	Accounts Receivable (AR)	Customer onboarding for CTU; Automated Dunning workflows and payment reminders for sponsors/stakeholders; Support for partial receipts and adjustments.
4.	Revenue Management	Integrated tracking for training programs (Simulation Lab, Digital Health, Faculty Development Academy); Automated fee invoicing and batch creation; Support for ticketing revenue and digital payment collections.
5.	Clinical Trial (CTU) Specialization	Grant Management: Setup with approved budget categories, installment tracking, and overhead recovery; Milestone Billing: Automated invoicing triggered by visits or data locks; Payments: Participant stipend disbursement (cash/digital) and site payment tracking for multi-site trials.
6.	Budgeting & MIS	Support for Zero-based and Incremental budgeting; Project-level and department-level budget vs. actual variance analysis; Multi-year forecasting; Departmental P&L and project profitability reports.
7.	Statutory & Compliance	Full compliance with Indian GAAP (Balance Sheet, P&L, Cash Flow); Automated GST (GSTR-1, 3B) and TDS reporting/reconciliation; Reports as required by ICMR, DBT, BIRAC, and CSR.
8.	Technical & Security	Cloud-based (SaaS) with Data Residency in India (DPDP Act 2023 compliance); ISO 27001 certification; Multi-factor Authentication (MFA) and Role-Based Access Control (RBAC); Mobile-responsive interface.
9.	Integration & Deployment	API-based integration with CTMS, HRMS, and LMS (e-Prabodhini); Full implementation including data migration to be completed within 45 days .

Qualification Criteria for Vendors

Criteria For Evaluation	% Allocation
Technical Evaluation As part of Technical Organization Credentials, Compliance to functional requirements and technical requirements like scalability, data privacy integration etc. will be evaluated	70%
Commercial Evaluation	30%

(Note: CHAKRA reserves the right to accept aggregate or item-wise minimum rates for the items indicated in the said technical details table.)

Terms and conditions of the Quotation:

1)	Only one quotation from a supplier will be accepted. If more than one quotation is submitted by the same supplier, all quotations from that supplier will be considered inadmissible. The terms and conditions of the quotation are acceptable provided there is no conflict of interest with the purchasing authority. In case of single quotation, it will be mandatory to submit a guarantee letter in an envelope along with the quotation as per the attached sample.
2)	It is mandatory to submit the Quotation in two separate sealed envelopes along with the following documents, self-attested. (a) Technical envelope (b) Commercial rates envelope
3)	It will be mandatory to submit the following documents in the 'Technical' sealed envelope after self-attesting: a) GST Registration Certificate b) PAN Card c) Letter of guarantee as per point 1 above d) Technical Compliance sheet e) EMD
4)	The suppliers must submit the price in a sealed envelope, duly attested and signed by the supplier in the prescribed format attached, without mentioning the price anywhere else. The price sheets not submitted in the prescribed format will be considered inadmissible.
5)	Both the above envelopes should be placed in a separate third envelope and the envelope should be sealed and the Quotation number for the supply of "Financial Management Software (FMS)" should be mentioned on the envelope. Also, the name, address, contact number, and e-mail ID of the supplier must be on the envelope.
6)	Sealed quotations should be sent to the Centre for Health and Applied Knowledge and Research Autonomy (CHAKRA), MUHS campus, Nashik by 4.00 PM on 20/ 03 /2026 in the name of "Chief Administrative Officer", CHAKRA, MUHS campus, Nashik".
7)	The date of opening of the Technical Bid will be communicated as per the presence of the Officers.

8)	The supplier should not mention any of his own terms and conditions in the tender. Tenders mentioning such terms and conditions will not be accepted.
9)	While submitting the rates in the quotation, the per-item rates should be submitted and GST should be shown separately for each item. The amount of the quotation should be in figures and in words to be noted.
10)	The prices offered for essential items should not be more than the market price.
11)	First of all, the technical envelope will be opened for verification of technical documents and it will be ascertained whether the required sample/document/certificate has been submitted as per the terms/conditions of the tender notice. If it is found that the required sample/document/certificate has not been submitted, such tender (quotation) will be declared ineligible. The commercial envelopes of only the suppliers who have qualified in the technical verification will be opened. The quotation of the supplier with the lowest price as per the qualified commercial envelope will be accepted.
12)	Payment for the Integrated Financial Management Software (FMS) will be processed in accordance with the agreed milestones upon successful installation, testing, and final sign-off (Go-Live) by the concerned department. Following this certification, GST, income tax, and other applicable taxes will be deducted as per government rules. To facilitate this, the supplier must submit a Chartered Accountant certificate confirming the Annual Turnover for the organization for the 2024-25 financial year; failure to do so will result in tax deduction at higher rates as per prescribed rules.
13)	<p>1. Data Residency: All data must be hosted on servers physically located within India as per the DPDP Act 2023.</p> <p>2. Implementation: Full implementation (data migration to Go-Live) must be completed within 45 days of the Work Order.</p>
14)	<p>Security Deposit :-</p> <p>Successful tenderer has to deposit the Security deposit (S.D.) @ 3% of the accepted value which will be either in the form of Demand Draft of any Nationalized / Scheduled Bank in the name of Centre for Health, Applied Knowledge & Research Autonomy or in the form of Performance Bank guarantee (PBG) from any Nationalized / Scheduled Bank, valid for warranty period 10 years for all products. The Performance Bank Guarantee will be returned / discharged only after successful completion of contract and after due certification by the User Department or the team appointed by the CHAKRA.</p>
15)	In case the successful supplier fails to supply, installation of product or fails to provide services satisfactorily or shows his inability to provide services, CHAKRA shall forfeit the EMD/Security deposit.

16)	The selected supplier after the prescribed quotation process will be given a contract for 1 year. The contract agreement will have to be notarized as per the draft given by CHAKRA on stamp paper of Rs. 500/-. The cost of stamp paper and notary will have to be borne by the concerned supplier.
17)	No interest or additional fee/amount of any kind will be paid by the CHAKRA for delay in payment due to exceptional circumstances. Any such demand will not be entertained.
18)	No advance payment of any kind will be given to the supplier before supplying the said items.
19)	The CHAKRA reserves all rights to accept or reject the tenders and to cancel the procurement process at any stage without assigning any reason, to make any necessary changes in the tender conditions as and when required.
20)	The Quotation is available on the CHAKRA website www.chakra-coe.com


Brig.(Dr.)Subodh Mulgund
Chief Administrative Officer
CHAKRA

The supplier should submit this quotation on his firm's letterhead.

Price List

O.W.No...

Date: / /2026

To,

Chief Administrative Officer, CHAKRA,
Maharashtra University of Health Sciences,
Dindori Road, Nashik 422004

**Sub :- Regarding inviting quotations from suppliers for supplying necessary
Integrated Financial Management Software (FMS) for Centre for Health
Applied Knowledge and Research Autonomy (CHAKRA).**

Ref : Quotation Notice No. CHAKRA/ /2026, dated / /2026

Sir,

In accordance with the above subject, the following rates are being presented for the preparation and supply of Financial Management Software (FMS). The supplier should submit this guarantee on his firm's letterhead.

No	Details	Price per Unit Rs. (Excluding Tax)	Goods and Service Tax (GST%) in percentage	Price per unit Rs. (Including GST)	Total Price including GST(in figures and words) Rs.
1	Financial Management Software (FMS)				

(Note: CHAKRA reserves the right to accept aggregate or item-wise minimum rates for the items indicated in the said technical details table.)

Date:-

Place:-

Supplier Name :-

Firm Name :-

Signature :-

Seal :-

Telephone No. :-

E-mail :-

The supplier should submit this Guarantee on his firm's letterhead.

To,

Chief Administrative Officer, CHAKRA,
MUHS Campus, Dindori Road,
Nashik 422004

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Integrated Financial Management Software (FMS) for Centre for Health
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As per the terms in CHAKRA's referenced quotation, I hereby submit the following undertaking

- Guarantee -

I hereby certify that I am submitting a joint bid for the purpose of the bidding process. I have not submitted any other bid in the name of any person related to my order or in such a way that it will benefit me directly or indirectly. I/we also do not have any interest in the procurement authority of your office.

If the above matter is found to be false/untrue in future, we shall be solely responsible. I/We shall be liable for action as per the rules. I/We accept all the terms and conditions of the price list and the information, documents, agreements, etc. submitted in the price list. If the same is found to be false/invalid in future, we shall be solely responsible. I/We shall be liable for action as per the rules. I/We shall have no objection in this regard.

Name of Authorized Person :-

Signature :

Stamp :

Dated :